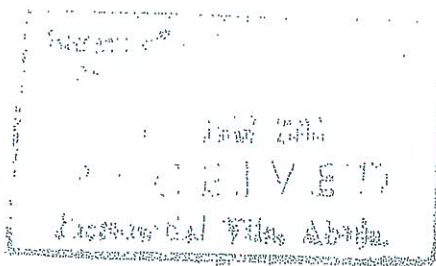


Ref. No. SGF/OP//S.3/VI



Office of the Secretary to the
Government of the Federation,
The Presidency,
Federal Secretariat Complex,
Shehu Shagari Way,
Abuja.

6th March, 2008

The Chief of Staff to the President,
The National Security Adviser,
The Deputy Chief of Staff, Office of the Vice President,
All Honourable Ministers,
Head of the Civil Service of the Federation,
Special Advisers,
Service Chiefs/Inspector-General of Police,
Governor, Central Bank of Nigeria,
Chairman, Federal Civil Service Commission,
All Federal Permanent Secretaries,
The Clerk of the National Assembly,
Chief Registrar, Supreme Court of Nigeria,
The Accountant-General of the Federation,
The Auditor-General for the Federation,
All Directors-General/Chief Executives of
Extra Ministerial Departments and Agencies,
All Directors of Finance and Accounts,
All Heads of Accounts Divisions,
Sub-Treasurer of the Federation,

3/11/08
the lawyer
to the attention of all staff
22 3/1/08

IMMEDIATE COMMENCEMENT OF THE IMPLEMENTATION OF
PROCUREMENT ACTIVITIES FOR NEW PROJECTS AND
PROGRAMMES IN THE 2008 BUDGET BILL BY MINISTRIES,
DEPARTMENTS AND AGENCIES

In order to ensure early and full implementation of the 2008 Budget Bill when it is enacted into law, Mr. President has approved that all Ministries, Departments and Agencies (MDAs) should immediately commence the implementation of the procurement activities for all new projects and programmes in the 2008 Budget in strict accordance with the 2007 Procurement Act. To this end, each MDA is expected to amongst others:

- (a) Establish Procurement Planning Committees;
- (b) Advertise and solicit for bids in adherence to the Act in order to enhance openness, fairness and transparency and, enhance confidence in the procurement process by all stakeholders and the general public, and
- (c) Evaluate the bids received in order to determine and select the best responsive bid and ensure that the obtained price is fair and gives value for money.

2. MDAs are also to ensure that all Advertisements for the new projects and programmes, (whether for Pre-qualification or Financial Bid or combined exercises) are explicit and the qualifying requirements clearly indicated, the scope of works and locations specified, and that the tendering periods are adequate as stipulated in the Act.

Accounting Officers are required to

Procurement Act accordingly.



Ambassador Baba Gana Kingibe, CFR
Secretary to the Government of the Federation