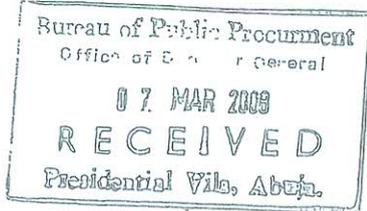


CIRCULAR

Ref. No. SGF/OP//S.3/VII



Office of the Secretary to the
Government of the Federation,
The Presidency,
Federal Secretariat Complex, Phase I,
Abuja.

6th March, 2008

Chief of Staff to the President,
Deputy Chief of Staff to the Vice-President,
Head of the Civil Service of the Federation,
Special Advisers/Senior Special Assistants,
Service Chiefs/Inspector-General of Police,
Governor, Central Bank of Nigeria,
Chairman, Federal Civil Service Commission,
All Permanent Secretaries,
Clerk of the National Assembly,
Secretary, National Judicial Council,
Accountant-General of the Federation,
Auditor-General for the Federation,
Directors-General/Chief Executives of Parastatals
Agencies and Government-Owned Companies
All Directors of Finance and Accounts,
All Heads of Accounts Divisions,
Sub-Treasurer of the Federation,
All Heads of Internal Audit Units,
All Federal Pay Officers,

*SA-FA
Please bring to the attention of all staff
22 3/3/08*

DUE PROCESS REVIEW OF RECURRENT PROCUREMENTS IN
THE 2008 BUDGET BILL BY MINISTRIES, DEPARTMENTS
AND AGENCIES

It has become necessary to clarify the general impression in Government and the Public Service that because the 2007 Procurement Act does not distinguish between the Capital and Recurrent Budgets, only procurements under the Capital Budget are subject to the Due Process Mechanism, thereby exempting the Recurrent Budget which forms over 60% of the entire Appropriation.

2. In order to correct this misconception and ensure strict compliance with the Procurement Act, 2007, Mr. President has approved that henceforth, all procurements, irrespective of whether they are Capital or Recurrent in nature, are to be subjected to the Due Process Mechanism. In other words, henceforth, all procurements and expenditures under the Recurrent Budget are to be subjected to Due Process Reviews by the Bureau of Public Procurement.

3. It is, therefore, the duty of the Chief Accounting Officers of Ministries, Departments and Agencies (MDAs), who will be held responsible and liable in any case of default, to ensure that the appropriate Due Process Mechanisms are brought to bear on all procurements under the Recurrent Budget.

4. The implementation of this circular is with immediate effect, and all Accounting Officers are reminded to ensure strict compliance with the 2007 Procurement Act in all its aspects.


Ambassador Baba Gana Kingibe, CFR
Secretary to the Government of the Federation.